



E-54 Regional Lift Station RFCSP
 Solicitation Number: CO-00652
 Job No.: 22-2502

ADDENDUM 5
May 8, 2023

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the price proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

CHANGES TO THE SPECIFICATIONS

- 1. REQUEST FOR COMPETITIVE SEALED PROPOSALS (RFCSP)**, paragraph 5, remove and replace with the following:

Proposals will be received electronically only, until **2:00 PM (CDT), ~~May 10, 2023~~ May 12, 2023**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx. Respondents will need to submit a request by **2:00 PM (CDT), ~~May 9, 2023~~, May 11, 2023**, to receive access to the File Transfer Protocol (FTP) site via email to Lindsay.esquivel@saws.org. Respondent's email requesting access to the FTP site shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **2:00 PM (CDT), ~~May 9, 2023~~, May 11, 2023**.

Link: [SAWS Webex](#)

Meeting Number: 2488 922 0998

Meeting Password: E54CO00652

Join by Phone: 210-233-2090 Local

1-469-210-7159 United States Toll (Dallas)

1-408-418-9388 United States Toll

- 2. ELECTRONIC PROPOSAL OPENING INSTRUCTIONS**, remove in its entirety and replace with the revised version attached to this Addendum.

END OF ADDENDUM 5

This Addendum is two (2) pages in its entirety with its attachments.

Attachments:

Electronic Proposal Opening Instructions (1 page)



E-54 Regional Lift Station
Solicitation Number: CO-00652

ELECTRONIC PROPOSAL OPENING INSTRUCTIONS

~~May 10, 2023~~ **May 12, 2023**, at 2:00 PM (CDT)

FTP PROPOSAL UPLOAD

In order to receive electronic proposals for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **2:00 PM (CDT) on ~~May 9, 2023, May 11, 2023~~** to receive access to the FTP site via email to Lindsay.Esquivel@saws.org, Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **2:00 PM (CDT) on ~~May 9, 2023, May 11, 2023~~**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondents may upload the required documents per the Respondent's Proposal Checklist any time before **2:00 PM (CDT) on ~~May 10, 2023 May 12, 2023~~**. **Please ensure to allow sufficient time should Respondent's experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Proposal has been submitted.**

Respondents shall comply with the following:

- 1) Limit files to three (3) pdf files that includes all items as indicated on the revised Respondent's Proposal Checklist. ONLY 3 SUBMITTALS PER RESPONDENT WILL BE ACCEPTED PER REQUEST. Do not upload zip files.
- 2) Ensure that the itemized General Price Proposal Items is the first page(s) of File 1.
- 3) Respondents may protect the documents from editing by adding a password. **However, the document must be accessible for viewing by SAWS without requiring a password.**
- 4) Files shall be titled as required on the Respondent's Proposal Checklist.
- 5) DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.
- 6) ENSURE THE PROPOSAL IS RECEIVED NO LATER THAN THE DUE DATE AND TIME. PROPOSALS RECEIVED AFTER THE PROPOSAL OPENING DEADLINE WILL NOT BE ACCEPTED.

If the Respondent is in need of help, they may contact the SAWS Contract Administrator, **Lindsay Esquivel**, at **210-233-3409** or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

WEBEX PROPOSAL OPENING MEETING

The WebEx meeting details are below if you would like to view the public opening of the proposals.

When it's time, start or join the WebEx meeting from [here](#).

Access Information

Meeting Number: 2488 922 0998

Meeting Password: E54CO00652

Join by Phone: 210-233-2090 Local

1-469-210-7159 United States Toll (Dallas)

1-408-418-9388 United States Toll

If you have any questions or concerns, please feel free to contact me.

Thank you,

Lindsay Esquivel

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3409

Email | Lindsay.esquivel@saws.org